

## Introduction and Objectives

Nationwide Hygiene Group is committed to maintaining a safe and healthy working environment.

The objectives of this Policy are to detail this commitment and to outline who has responsibility for implementing the various areas of this policy.

## Scope of Application

The Group will take account of this policy throughout the organisation including within:

- Policies & procedures
- Administration of the supply of products from suppliers
- Distribution of hygiene products
- Management of the Group's Chesterfield facilities

## Related Policies

Code of Conduct

## Policy Statement

The Directors of the Group regard the promotion of Health & Safety measures as a mutual objective for management and employees at all levels.

It is therefore the Group's policy to do all that is reasonable to prevent personal injury and damage to property and to protect everyone from foreseeable work hazards including the public in so far as they come into contact with the Group.

In particular the Group has a responsibility to:

- Provide and maintain a working environment that is both safe and without risk to health, together with adequate facilities for welfare at work
- Provide training, information, supervision and instruction to enable employees to perform their work safely and efficiently
- Make available all necessary safety devices and protective equipment and to supervise their use
- Maintain a constant and continuing interest in health & safety matters applicable to the Group's activities, in particular, by consulting and involving employees wherever possible

**Not Controlled if Printed**

The Company reserves the right to amend, change or withdraw any part of this document at any time.

**Nationwide Hygiene Supplies**

Nationwide House • Foxwood Road • Peak Business Park • Chesterfield • Derbyshire • S41 9RF  
0844 499 6380 • sales@nationwide-hygiene.com

Employees have a duty to co-operate in the operation of this Policy by:

- Working safely and efficiently
- Using the protective equipment provided and by meeting statutory obligations
- Reporting accidents that have led or may lead to injury or damage
- Adhering to Group procedures for securing a safe workplace
- Assisting in the investigation of accidents with the objective of introducing measures to prevent a recurrence

### **Responsibilities**

The Chief Executive has overall responsibility for ensuring that the Group conducts its business, safely and without risk to health and the environment.

All Managers have a first line responsibility for the health and safety of their staff and other people under their control. They must also ensure that their actions have minimal impact on the environment. All employees are responsible for their own and their colleagues' health and safety. Everyone should be aware that their acts or omissions can put other people and the environment at risk.

### **Duties of the Management Team**

All individuals with supervisory responsibility are required to:

- Set up a structure within their area of control which ensures that all individuals who work there receive all relevant information and effective training where appropriate so that they can carry out their safety, health and environment duties
- Ensure that they have systems designed to measure, monitor and improve safety, health and environment performance
- Carry out investigations into accidents, dangerous or potentially dangerous occurrences and provide all necessary information to the Chief Executive
- Ensure that equipment is maintained in good condition, and all defects are reported promptly for action - in particular, any equipment provided specifically to safeguard the individual, must be available, in good condition, and used whenever required

### **Duties of all Employees**

The Chief Executive believes that the most important aspect which must be addressed is the responsibility of individual employees.

**Not Controlled if Printed**

The Company reserves the right to amend, change or withdraw any part of this document at any time.

**Nationwide Hygiene Supplies**

Nationwide House • Foxwood Road • Peak Business Park • Chesterfield • Derbyshire • S41 9RF  
0844 499 6380 • sales@nationwide-hygiene.com

Every employee of the Group and any others, who are contracted to work on its behalf, must take personal responsibility for the safety and welfare of themselves and of others with whom they come into contact.

### **Ownership, Approval Process, Changes and Deviations**

This Policy was approved by the Board of Directors of Nationwide Hygiene Group and is reviewed annually. The policy is owned by the Chief Executive, and all updates, changes, deviations and supplements will be authorised by this role.



**Darren Broad**  
Chief Executive Officer

**Not Controlled if Printed**

The Company reserves the right to amend, change or withdraw any part of this document at any time.

**Nationwide Hygiene Supplies**

Nationwide House • Foxwood Road • Peak Business Park • Chesterfield • Derbyshire • S41 9RF  
0844 499 6380 • sales@nationwide-hygiene.com